

**WEST BENGAL MINORITIE'S DEVELOPMENT&FINANCE CORPORATION**  
**AMBER,DD/27E,SECTOR-1,SALT LAKE CITY,KOLKATA-700064**

**DOCUMENTS TO BE SUBMITTED (FRESH CATEGORY)**

- 1) PRINT OUT OF THE APPLICATION DULY AUTHENTICATED FROM COLLEGE ALONG WITH SIGNATURE OF APPLICANT AND PRINCIPAL.
- 2) INCOME CERTIFICATE FROM COUNCILLOR /PRADHAN/SDO/BDO/MLA/MP/GAZETTED OFFICER.
- 3) BONAFIDE CERTIFICATE AND FEES-STRUCTURE FROM COLLEGE WITH STAMP & SIGN OF PRINCIPAL OF RESPECTIVE COLLEGE.
- 4) LAST EXAMINATION RESULT (SELF ATTESTED) FOR EXAMPLE IF B.TECH THEN HIGHER SECONDARY/ FOR DIPLOMA THEN MADHYAMIC/W.B.S.C.V.E.T
- 5) MADHYAMIC ADMIT CARD PHOTOCOPY FOR AGE PROOF, ADDHAR CARD/ VOTER CARD OF APPLICANT.
- 6) OFFER LETTER FROM COLLEGE,VISA ,PASSPORT,PLANE TICKET XEROX (ONLY FOR ABROAD STUDENT)
- 7) FOR STUDY WITHIN INDIA APPLICANT MUST HAVE ATTAINED AT LEAST 50% MARKS IN HIS/HER LAST EXAMINATION.
- 8) **FOR STUDY ABROAD APPLICANT MUST HAVE ATTAINED AT LEAST 65% MARKS IN HIS/HER LAST EXAMINATION.**
- 9) THE HARD COPY OF THE APPLICATION ALONG WITH ALL THE RELEVANT DOCUMENTS MUST BE SUBMITTED AT **WBMDFC HEAD OFFICE AMBER DD/27E ,SALT LAKE ,KOL-64 BY POST OR THROUGH HAND (AT THE DROP BOX)**
- 10) **GUARANTOR MUST BE A REGULAR/ PERMANENT GOVT./ GOVT. AIDED EMPLOYEE.**

**TOLL FREE PHONE-NO-18001202130**

**ALWAYS QUOTE YOUR REGISTRATION NUMBER AND MOBILE NUMBER**  
**WHILE MAKING ANY CORRESPONDENCE WITH US**

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**DOCUMENTS TO BE SUBMITTED (RENEWAL CATEGORY)**

- (1) XEROX COPY OF THE SANCTION LETTER
- (2) BONAFIDE CERTIFICATE OF THE CURRENT YEAR
- (3) RESULT/ PROGRESS REPORT OF THE LAST SEMESTER ATTAINING AT LEAST 50% MARKS (NB:- FOR ABROAD LOAN AT LEAST 65% MARKS)**
- (4) AN APPLICATION ADDRESSED TO THE MANAGING DIRECTOR REGARDING DISBURSEMENT OF RENEWAL AMOUNT

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